DATE

Debbie Parks

Ozarks Transportation Organization

2208 W. Chesterfield Blvd., Suite 101

Springfield, MO 65807

Ms. Parks,

(Project Owner) is pleased to be included as a project partner in the Ozarks Transportation Organizations’ Charging and Fueling Infrastructure grant application under the Bipartisan Infrastructure Law. This letter serves as a commitment to implement the project described below if the Federal Highway Administration (FHWA) selects the OTO’s application to receive an award.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Description** | **Location** | **Total Anticipated Project Cost** | **CFI Grant Funding Request 80%** | **Percentage of Match Required 20%** |
| Example: 2 11.5kW chargers at eg. property (total 4 ports) | Springfield, MO |  |  |  |
| 5-Year Maintenance Plan for 2 11.5kW chargers at eg. Property  | Springfield, MO |  |  |  |

We understand that if the Ozarks Transportation Organization is selected to receive funding, the grant funding requested in the OTO’s grant application covers eighty percent of the charger and maintenance plan cost. We are committed to securing other funding sources and/or using our own funding to cover the portion of the total project costs that are not covered and are required as twenty (20%) match.

We understand the OTO has not yet been awarded funding for this project. If the OTO is selected to receive funding, the OTO will notify us and explain the next steps in the process to implement the EV Charger Installation included in the application. We understand that any costs incurred prior to this notification or prior to the official award state date will not be eligible for reimbursement through the grant. We are also aware that if OTO is awarded a smaller award than stated in the application, a competitive selection process may be required to receive funding.

We also understand that if the OTO’s application is not selected to receive funding, then we will be under no commitment to install the chargers. We are excited to join you as a project partner on this important work.

Sincerely,

[signature]

[Printed name

Title

Entity name]