An aerial photograph showing a large body of water on the left side, with a dense forest of trees on the right side. The trees have various shades of green and some hints of yellow, suggesting an autumn setting. The water is dark and reflects the sky. The overall scene is a natural landscape.

FY 2025 Annual Budget

Operating Budget



Operating Budget

- Contains the various grant budgets broken out by project
- Contains the OTO entity budget
- Does not contain In-Kind match and MoDOT Direct Cost that are found in the UPWP budget.
- Safe Streets and Roads for All grant is a multi-year project.
 - Match funding and reimbursements may cross budget years.
 - Match funding received in a previous budget year is held in special project bank account until used in the project.



PERSONNEL COSTS % OF
RECURRING REVENUE

67%

FY 2025

LOCAL RESERVE BALANCE

4.4 Months

FY 2025

FIXED COSTS % OF REVENUE

86%

FY 2025

FEDERAL RESERVE BALANCE

7 Months

FY 2025

Financial Policy



Local Jurisdiction Dues

Dues Assessment for Grant Match

- The OTO assesses the local jurisdictions dues at 47 cents per census capita for match on the federal grants.
- The amount for FY 2025 is \$165,100.22.
- NEW FY 2025 – Local Project Administration Fees assessed at \$1,000 for each project in TIP as of June 2024.

Benefit for Jurisdictions

- OTO prepares the required planning functions for the region to receive the federal transportation funds.



\$993,235

- Consolidated Planning Grant

\$255,256

- Surface Transportation Block Grant (STBG)

\$196,100

- Local Jurisdiction Dues/Project Fess

\$15,000

- Local Jurisdiction Studies Match

\$7,000

- Interest

\$200

- Miscellaneous

Revenue - \$1,466,791



PERSONNEL AND PROFESSIONAL SERVICES



FY 2025

7 FTEs

1 PTE Intern

COLA budgeted at 1% January 2025

Merit raises budgeted

Benefit quotes will be obtained for employee benefits

12% Health Insurance Benefit cost increase budgeted effective January 1, 2025

Personnel





LEGAL SERVICES
(ATTORNEY)



AUDIT – WILL BE A
SINGLE AUDIT



PAYROLL
SERVICES



ACCOUNTING
FIRM



DESIGN &
GRAPHICS



HR CONSULTANT

Professional Services

Why?

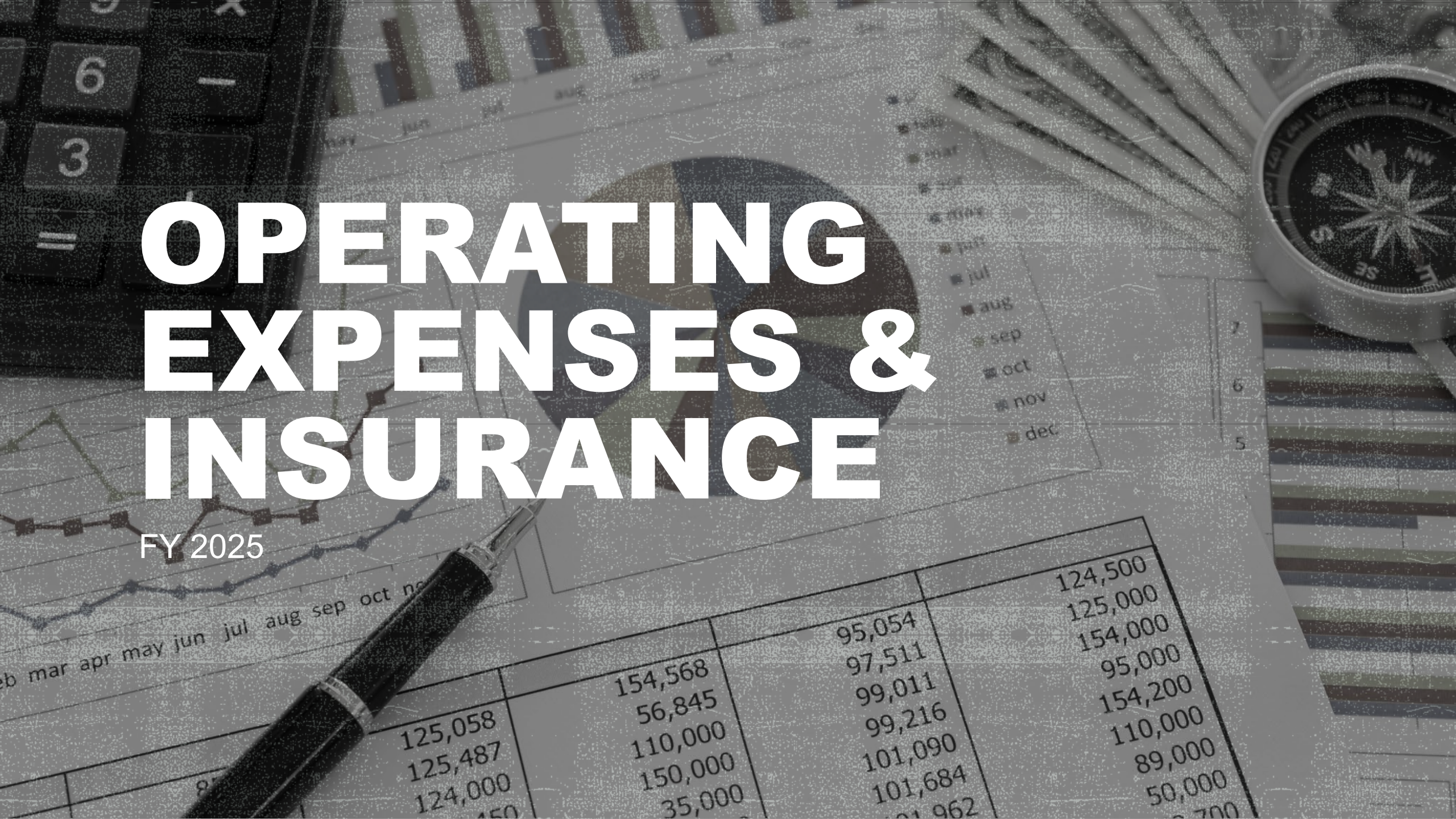
OTO budgets to hire professional services as needed. This is lieu of hiring staff to perform these functions.

Also helps small staff with separation of duties for internal controls.



OPERATING EXPENSES & INSURANCE

FY 2025



125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
150	150,000	99,216	95,000
	35,000	101,090	154,200
		101,684	110,000
		101,962	89,000
			50,000
			700

Education/Training – professional certifications must be maintained by staff.

Insurance went out to bid in 2024.
3% increase budgeted.

Operating



The background features a dark, textured surface with a grid of small, light-colored squares. Overlaid on this are vibrant, multi-colored light trails in shades of red, orange, yellow, and blue, creating a sense of motion and depth. The text is centered and rendered in a clean, white, sans-serif font.

INFORMATION TECHNOLOGY

FY 2025

IT Managed Services – under contract with managed service provider.

Computer Upgrades/Equip Replace – budgeted normal computer rotation.

Software includes the ESRI GIS licenses.

Information Technology





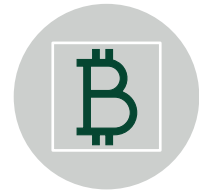
SERVICES – DATA, CONSULTANTS, & CONSTRUCTION

FY 2025





Travel Demand Model
Update
\$12,000



Data Acquisition
\$30,000



Transportation
Improvement Program
(TIP) Tool Maintenance -
\$20,000



Aerial Photography
\$25,000

Services and Projects



Transportation Consultants for grants applications and studies - \$150,000

Services and Projects





Total Expense - \$1,483,797



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Safe Streets and Roads for All (SS4A)

Grant Budget

\$161,412

- **Safe Streets
For all Grant**

\$57,200

- **SS4A Local
Match**

Revenue - \$218,612



\$2,000

**Public
Involvement
Advertising**

\$1,365

**Public Input
Supplies**

\$198,400

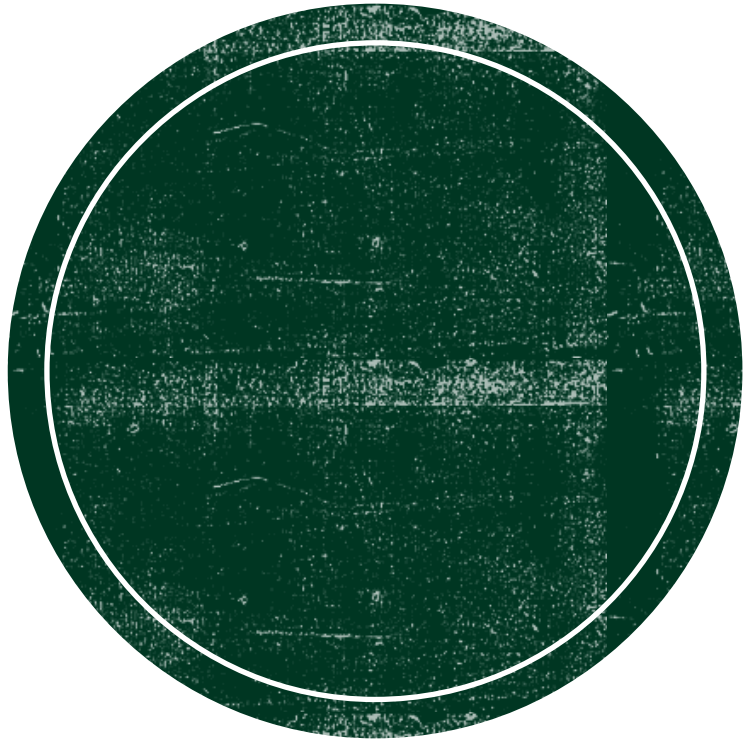
**Transportation
Consultant and
Data
Acquisition**

Total Expense - \$201,765





FUND BALANCE



- Estimated \$445,000+ at start of FY 2025
- Financial Policy – 3 to 6 months operating fund balance
- 3 to 6 months of FY 2025 Budget is \$370,949 to \$741,898.50 range
- OTO Operational Budget - \$1,237,547 minus the Transportation Consultants for studies and grants and special projects.



APPROVAL PROCESS





EXECUTIVE COMMITTEE RECOMMENDATION

- Preliminary Budget Draft
 - February 14, 2024
- Final Budget Draft
 - April 10, 2024
 - No quorum at regularly scheduled meeting. No objections, suggestions, or changes from those in attendance.

