

## APPENDIX A

Fiscal Year 2018

July 1, 2017 - June 30, 2018

### OTO UPWP DETAIL

*Utilizing Consolidated Planning Grant Funds*

ESTIMATED EXPENDITURES

<i>Cost Category</i>	<i>Approved Budgeted Amount FY17</i>	<i>Total Amount Budgeted FY17</i>	<i>Proposed Budgeted Amount FY18</i>	<i>Total Budget FY18</i>	<i>Increase/ Decrease</i>
<b>Building</b>					
Building Lease	\$64,492		\$70,488		↑ \$5,996
Infill Costs	\$0		\$2,000		↑ \$2,000
Utilities	\$5,400		\$4,200		↓ \$1,200
Office Cleaning	\$3,300		\$3,300		SAME
<b>Total Building</b>		\$73,192		\$79,988	
<b>Commodities</b>					
Office Supplies/Furniture	\$12,000		\$9,500		↓ \$2,600
Publications	\$550		\$300		↓ \$250
Public Input Promotional Items	\$2,000		\$2,000		SAME
<b>Total Commodities</b>		\$14,550		\$11,800	
<b>Information Technology</b>					
Computer Upgrades/Equipment Replacement/Repair	\$6,000		\$9,000		↑ \$3,000
Data Backup/Storage	\$4,500		\$4,500		SAME
GIS Licenses	\$5,000		\$5,000		SAME
IT Maintenance Contract	\$9,000		\$12,000		↑ \$3,000
Software	\$3,000		\$3,000		SAME
Webhosting	\$800		\$1,500		↑ \$700
<b>Total Information Technology</b>		\$28,300		\$35,000	
<b>Insurance</b>					
Board of Directors Insurance	\$5,000		\$5,500		↑ \$500
Errors & Omissions	\$2,900		\$4,900		↑ \$2,000
Liability Insurance	\$1,300		\$1,700		↑ \$400
Workers Comp	\$1,200		\$1,350		↑ \$150
<b>Total Insurance</b>		\$10,400		\$13,450	
<b>Operating</b>					
Copy Machine Lease	\$3,000.00		\$4,000.00		↑ \$1,000
Dues/Memberships	\$8,000.00		\$6,000.00		↓ \$2,000
Education/Training/Travel	\$25,000.00		\$25,000.00		SAME
Food/Meeting Expense	\$4,500.00		\$4,000.00		↓ \$500
Legal/Bid Notices	\$6,000.00		\$3,500.00		↓ \$2,500
Postage/Postal Services	\$5,000.00		\$2,500.00		↓ \$2,500
Printing/Mapping Services	\$13,000.00		\$10,000.00		↓ \$3,000
Public Input Event Registrations	\$1,500.00		\$1,500.00		SAME
Staff Mileage Reimbursement	\$3,300.00		\$4,500.00		↑ \$1,200
Telephone/Internet	\$5,650.00		\$5,000.00		↓ \$650
VOIP Phone System			\$6,500.00		↑ \$6,500
<b>Total Operating</b>		\$74,950.00		\$72,500.00	

<i>Cost Category</i>	<i>Budgeted Amount FY17</i>	<i>Total Amount Budgeted FY17</i>	<i>Budgeted Amount FY18</i>	<i>Total Amount Budgeted FY18</i>	<i>Increase/Decrease</i>
<b>Personnel</b>					
Salaries & Fringe	\$445,294		\$460,336		↑ \$15,042
Mobile Data Plans	\$2,700		\$2,700		SAME
Payroll Services	\$2,700		\$2,700		SAME
<b>Total Personnel</b>		\$450,694		\$465,736	
<b>Services</b>					
Aerial Photography	\$0		\$0		SAME
Audit	\$7,000		\$4,600		↓ \$2,400
Professional Services	\$24,000		\$24,000		SAME
Regional Bicycle and Pedestrian Trail Investment Study	\$150,000		\$108,980		↓ \$41,020
TIP Tool Maintenance	\$9,600		\$9,600		SAME
TIP Tool Software	\$25,000		\$0		↓ \$25,000
Transportation Consultant/Modeling Services (Formerly Travel Time Runs and Travel Model)	\$12,000		\$36,000		↑ \$24,000
Scoping Study for I-44 and US 60	\$0		\$100,000		↑ \$100,000
Travel Model Consultant	\$20,000		\$0		↓ \$20,000
<b>Total Services</b>		\$247,600		\$283,180	
		\$899,686		\$961,654	
In-Kind Match, Donated					
Member Attendance at Meetings	\$10,000		\$10,000	\$10,000	SAME
<b>TOTAL OTO Expenditures</b>		\$909,686		\$971,654	
In-Kind Match, Direct Cost, Donated					
Direct Cost - MoDOT Salaries	\$89,500		\$150,000		↑ \$60,500
<b>TOTAL OTO Budget</b>		\$999,186		\$1,121,654	
<b>Direct Outside Grant</b>					
CU Transit Salaries*	\$216,000		\$300,688		
<b>TOTAL EXPENDITURES</b>		\$1,215,186		\$1,422,342	↑ \$207,156

Notes \* Cost includes federal and required 20% matching funds.

ESTIMATED REVENUES

**Ozarks Transportation Organization Revenue**

Consolidated FHWA/FTA PL Funds	\$799,349		\$897,323		
Local Jurisdiction Match Funds	\$100,337		\$64,331		
In-kind Match, Meeting Attendance**	\$10,000		\$10,000		
MoDOT Direct Service Match**	\$89,500		\$150,000		
<b>Total Ozarks Transportation Organization Revenue</b>		\$999,186		\$1,121,654	↑ \$122,468

**Direct Outside Grant**

City Utilities Transit Planning					
FTA 5307	\$172,800		\$240,550		
City Utilities Local Match	\$43,200		\$60,138		
<b>Total Direct Outside Grant</b>		\$216,000		\$300,688	
<b>TOTAL REVENUE</b>		\$1,215,186		\$1,422,342	

Notes: \* Cost includes federal and required 20% matching funds. Pass through funds, OTO does not administer or spend the City Utility funds.

\*\* In the event that In-kind Match/Direct Cost/Donated is not available, local jurisdictions match funds will be utilized.

**APPENDIX B**

**FY 2018**

July 1, 2017 - June 30, 2018

**ANTICIPATED CONSULTANT USAGE**

<i>Cost Category</i>	<i>Budgeted Amount FY17</i>	<i>Total Amount Budgeted FY17</i>	<i>Budgeted Amount FY18</i>
Aerial Photography	\$0		\$0
Audit	\$7,000		\$4,600
Professional Services Fees	\$24,000		\$24,000
Data Storage/Backup	\$4,500		\$4,500
IT Maintenance Contract	\$9,000		\$12,000
Online TIP Tool	\$9,600		\$9,600
Online TIP Tool Software	\$25,000		\$0
Regional Bicycle and Pedestrian Trail Investment Study	\$150,000		\$108,980
Scoping Study for I-44 & US 60	\$0		\$100,000
Travel Time Runs and Traffic Counts	\$12,000		\$0
Travel Model Consultant	\$20,000		\$0
Transportation Consultant/Modeling Services (Formerly Travel Time Runs and Travel Model) combined			\$36,000
VOIP Phone System			\$6,500
<b>Total Consultant Usage</b>		<b>\$261,100.00</b>	<b>\$306,180.00</b>